



# INTERNATIONAL COLLECTION CASH LETTER: PROVISIONAL PROCESS

Provisional credit given 4-5 days from date item received at Catalyst, subject to return.

\*Date: \_\_\_\_\_

\*Corp Acct #: \_\_\_\_\_

\*CU Name: \_\_\_\_\_

\*Phone #: \_\_\_\_\_

\*Submitted by: \_\_\_\_\_

Email Address: \_\_\_\_\_

\*Address of Credit Union: *(for returns/correspondence associated with this item)*

Submit Form and Original to:

Catalyst

Attention: International Collection

6801 Parkwood Blvd.

Plano TX 75024

*\*Required*

Do NOT include GLBA data on this form.

Reference number assigned by credit union (10 digits or less)	Face Amount of Draft	Catalyst use only	
		Type	Reason

## Provisional Cash Letter Items:

- For drafts made **payable in U.S. Dollars** and drawn on a financial institution in **Canada**.
- For drafts made **payable in a foreign currency** and drawn on a financial institution in the same **foreign country**.  
Ex: Singapore Bank / Singapore Dollar

Before submitting for processing, please verify all items have a Remitter (Issuer, Maker) on the check and the date is not older than five months.

**Note:** These items receive provisional credit. Therefore, they are not guaranteed funds and the credit may be withdrawn for reasons including, but not limited to, insufficient funds or closed account. All returns will be subject to exchange rate risk and related return fees. For your protection, drafts you suspect may be uncollectible or pose a larger than acceptable return risk should be submitted as Collected Credit Cash Letter items.